

## **Guidelines for Preparation of Papers for Electrical Power Quality and Utilisation Journal**

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Approved papers will be published according to the order of submission. The paper should be submitted to the Editors by e-mail using the address:

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All papers will be reviewed according to the reviewing procedures, presented on the journal's web page. Authors will be informed about the results within 5 weeks from the date of submission of a paper. To comply with the Copyright Law authors are required to sign EPQU copyright form prior to publication. This form returns to the authors and their employers full rights to reuse their materials for their own purposes. The author should submit a signed copy of this form prior to the paper publication.

### **Publication Schedule**

Two issues of the journal are published:

Spring & Summer issue in June

Autumn & Winter issue in December

Papers can be submitted continuously.

### **Structure of a paper**

A text should include: the title of the paper, full first and last names of all authors (do not use an initial for the first name), the author's organization affiliation, abstract, list of key words, full text of the paper, list of references and short biographies of authors. The list of symbols used (if needed) should be placed between the Conclusion and the References. Details of mathematical solutions can be appended at the end of the text. Footnotes should be avoided.

The file should be saved in docx format (MS Word 2007 or higher) or doc format (older Word versions).

## Preparation of the text

The Editorial Committee requests that authors of submitted papers use the following guidelines. Papers which do not fulfil these requirements will not be accepted for publication.

### 1. Title Page

The title page should include:

- Title of the paper
- The name(s) of the author(s)
- The affiliation(s) of the author(s)
- The e-mail address of the corresponding author
- Abstract: The abstract should not only indicate the subject and scope of the paper but should also summarize the author's conclusion. Please note that the abstract should contain no more than 200 words.
- Key words.

### 2. Text Formatting

- Use an one-column layout
- Use a normal, plain font (e.g., 10-point Times New Roman) for text.
- Use italics or bold for emphasis.
- Use the automatic page numbering function to number the pages.
- Do not use field functions.
- Use tab stops or other commands for indents, not the space bar.
- Use the table function, not spreadsheets, to make tables.
- Please always use internationally accepted signs and symbols for units (SI units).
- Do not use an equation editor to insert single Greek symbols into the text.

### 3. Headings

The Introduction is the first numbered section of the paper. All the sections should be numbered with Arabic numerals. The sections can be subdivided and numbered, e.g. 1.1, 1.2, ...

### 4. Equations

Formulas should be placed in separate lines of the text, with numbers on the right-hand side, in parenthesis ( ... ). Letters in the formulas should be printed in italics, and the numbers in antique, according to the following example:

$$U_1 = RI_1 \quad (1)$$

where  $U_1$  and  $I_1$  are the voltage and current respectively, and  $R$  is the resistance of the load.

### 5. Citations and Reference List

The references should be cited in the text by number of cited paper in Reference List. Use square brackets as: [2], [5], [8-12].

The References is an unnumbered chapter and placed at the end of the text. The items should be numbered and be in alphabetical order. The description should contain the name and initials of the authors and the complete title of book or irregular publication, place and date of publisher, editor, pages cited, e.g.:

Style for conference publications: Authors (last name followed by first initials), title of paper, title of conference, dates of conference, location of conference, and page numbers (inclusive), e.g.: Smith J., Smith C.: Importance of electrical power quality. Proceedings of 1<sup>th</sup> International Conference Electrical Power Quality, vol. 2, pp. 1-12. Krakow, August 2014

Style for periodical journal publications: Authors (last name followed by first initials), title of paper, title of periodical, volume, issue, page numbers (inclusive), e.g.: Smith J., Smith C.: Importance of electrical power quality. *Electrical Power Quality and Utilisation Journal*, vol. 16 (2013), issue 2, pp. 30-39

Style for books: Authors (last name followed by first initials), book title, publisher: publisher name, year, chapter or page numbers, e.g.: Smith J., Smith C.: *Basics of electrical power quality*. Krakow, AGH University of Science and Technology Press 2014, chapter 10

Style for the Internet sources: Authors (last name followed by first initials), title, web address, date of access, e.g.: Smith J., Smith C.: Importance of electrical power quality. [www.epqu.agh.edu.pl/](http://www.epqu.agh.edu.pl/) (April 10th, 2014)

## 6. Tables

All the tables (large ones should be avoided) should be numbered with Arabic numerals in the order cited in the text. Each table should have its title (explanation). Footnotes to tables should be indicated by superscript lower-case letters.

Table captions should be placed above the tables.

## 7. Illustrations (figures, graphs, photographs, etc.)

For the best quality final product, it is highly recommended that you submit all of your artwork – graphs, photographs, line drawings, etc. – in an electronic format. The preferred format is JPG, TIFF or EPS (vector graphics). Vector graphics containing fonts must have the fonts embedded in the files. Scanned line drawings and line drawings in bitmap format should have a minimum resolution of 1200 dpi. Halftones and colour illustrations should have a minimum resolution of 300 dpi. Colour illustrations should be submitted as RGB (8 bits per channel). All figures should be 85 mm, or 170 mm wide and not higher than 250 mm.

A dense concentration of elements on the submitted illustrations should be avoided. Photographs should have appropriate contrast. Use the same typeface in the text and in the figures. Illustrations in the text should be referred to as figures and numbered in the order cited. All illustrations should be cited in the text. Figure captions should be placed below the figures.

## 8. Acknowledgments

Acknowledgments of people, grants, funds, etc. should be placed in a separate section before the Reference list. The names of funding organizations should be written in full.

## 9. Biographies of the authors

The authors are asked to submit their photographs and a short biography along with the article. The photographs should be at least 30 mm wide and have at least 300 dpi resolution. The biography should contain the full name, workplace, information on titles and position, professional function, membership in professional organizations, areas of scientific interest, optionally mailing address, phone and fax number. This information will be published with the article.

## NOTE

1. In case of editorial comments, authors will have 4 weeks to process comments and prepare a revised manuscript.
2. Authors must edit and proofread their articles (check formulas carefully).